

TENURE UNIT STANDARD ROUTING SHEET

In support of the following academic policy statements, tenure unit performance standards will be maintained and made publicly available by the Office of the Provost's Faculty Records Team. Per policy, each of these sets of standards will be reviewed every five (5) years, submitted to the Office of the Provost using this routing form for all signatures.

- APS <u>900417</u>, Faculty Reappointment, Tenure, and Promotion of Tenured and Tenure-Track Faculty
- APS <u>980204</u>, Performance Evaluation of Tenured Faculty (Post-Tenure Review)
- APS <u>820317</u>, The Faculty Evaluation System of Tenured and Tenure-Track Faculty

Please note the following:

- Use a separate routing sheet for each set of tenure unit standards.
- Submit files in portable document format (PDF) only.
- Ensure the set of standards being submitted *have been approved* by the tenure unit *and* college dean.

Tenure Unit: Kinesiology			
College/Unit: CAM COBA	J <u>□</u> CHSS <u>■</u> COHS	□COM □COSET	<u>□</u> NGL
Standard: OPromotion and Tenure	OPost-Tenure Review	<u>●</u> Faculty E	valuation System (FES)
Contact: Name (first & last): <u>Jennifer Didie</u>	r		
SHSU Email: jjj017@shsu.edu			
Phone: 936.294.1169			

Approved By:

Department Chair

Emily Roper (Dec 6, 2022 11:07 CST)

College Dean

Provost & Sr. VP for Academic Affairs

Faculty Annual Review Information (faculty approved 11.28.2022)

Department of Kinesiology | College of Health Sciences Sam Houston State University

Review Period: January 1, 2022 – December 31, 2022

Instructions

FES SCORING – DEPARTMENT OF KINESIOLOGY

Provide a record of your annual activities by inserting your information into the Excel document in the format below.
 Include a response to every query and highlight any cells you add information to. If you did not complete any activities in a given category, simply keep the default "None" for that item and proceed to the next entry.

3. Report your summary evaluation scores (higher of Raw or Adjusted) in the student IDEA evaluation column.

4. Upload your IDEA summary forms and all reprints/off prints for published works except books. For books, attach a copy of the title page and the table of contents.

5. Do not delete cells, but you can make the rows smaller if they are empty. You may add rows if you need additional rows for accomplishments in a given category.

6. Peer evaluations will be done every 3 years so scores may be used for up to 3 years until a new peer review is completed

7. Total and average cells will auto calculate. Please do not modify the formula or the cells shaded in peach color.

CERTIFICATION STATEMENT

This departmental criteria and standards for the annual evaluation of faculty has been approved by the reviewer(s) listed below and represents the criteria and standards from the date of this document until superseded.

Original Date:	Fall 2022	Review Cycle:	by Spring 2027
Reviewer(s):	Full-time Faculty in the Dept of KINE Chair of the Department of Kinesiology		
Voted and Approved by	tenured faculty in the Dept of KINE:	28-Nov-22	
Chair:	Jennífer Dídíer	Date:	11.28.2022
Approved: Emily Roper (Dec 6, 20	22 11:07 CST)	Date:	
Emily A. Roper Dean of the College of H	lealth Sciences		

Table I. 9 TT (3-3 load	4)				
FES Category	Rating	х	Weight	=	Score
1. Chair's Rating of	#DIV/0!	х	0.2	=	#DIV/0!
Teaching					
Effectiveness					
2. Students' Rating	#DIV/0!	Х	0.2	=	#DIV/0!
of Teaching					
Effectiveness					
3. Scholarly and/or	0	Х	0.4	=	0
Creative					
Accomplishments					
4. Service	_0	х	0.2	=	0
Sum of Scores – FES					#DIV/0!
5					
Table 2. 12 TT (4-4 loa	ad)				
FES Category	Rating	х	Weight	=	Score
1. Chair's Rating of	#DIV/0!	х	0.25	=	#DIV/0!
Teaching					
Effectiveness					
2. Students' Rating	#DIV/0!	х	0.25	=	#DIV/0!

Sum of Scores – FES					#DIV/0!
Creative Accomplishments 4. Service	0	х	0.25	=	0
3. Scholarly and/or	0	х	0.25	=	0
of Teaching Effectiveness					
		^	0.25	_	

Table 3. 12 cr nonTT ((4-4 load)				
FES Category	Rating	x	Weight	=	Score
 Chair's Rating of Teaching Effectiveness 	#DIV/0!	x	0.3	=	#DIV/0!
	#DIV/0!	х	0.3	=	#DIV/0!
3. Scholarly and/or Creative	0	х	0	=	0
4. Service	0	х	0.4	=	0
Sum of Scores – FES					#DIV/0!

Faculty Annual Review Information (faculty approved 1.28.2022)

Department of Kinesiology | College of Health Sciences Sam Houston State University

		Review Pe	riod: January	1, 2022 – Dece	mber 31, 2022			
Academic Rank:			Departm	ent:	Kinesiology			
	I. TEACHING	EVALUATIONS						
STUDENT EVA	LUATIONS AND		S for F2F clas	ses	FORMAT <mark>(Face-to-F</mark>	ace)		
SEMESTER	COURSE NO.	NAME OF COURSE	NUMBER IN CLASS	NUMBER REPORTING	STUDENT IDEA EVALUATION	RESPONSE RATE	COHS RESPONSE RATE SCORE	
STUDENT EVA	COURSE NO.	ΝΑΜΕΩΕ	S for ONLINE NUMBER IN CLASS		FORMAT (online) STUDENT IDEA EVALUATION	RESPONSE RATE	COHS RESPONSE RATE SCORE	

COHS IDEA av	erages and Res	sponse rate aver	age scores				Average score
Average of Face to face classes				#DIV/0!			#DIV/0!
Average of Online classes				#DIV/0!			#DIV/0!
		Average IDEA s courses	score for all	#DIV/0!	Average response s courses	score for all	#DIV/0!
PEER EVALUAT	TION OF TEACH	ING	10% of Chair three years	's evaluation (2	peers + chair score) -	scores may be	e used for
PEER EVALUA	TION OF TEACH Variety of Pacing	ING Organization		's evaluation (2 Presentation Sł	Instructor-student	scores may be	e used for
PEER EVALUAT Reviewer 1	Variety of		three years		Instructor-student		e used for

Reviewer 3								
Average	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!		
given to the fa	scores will be iculty member er here				r peer evaluation	ns here. This can ed on the peer	AVG SCORE #DIV/0!	
TEACHING DEV	COMMENTS (expected fror work related additional po	to teaching and	ttendance tra if completed teaching deve	on time = base elopment you ł	ders, office hou 300 points, plea	rs, etc are ase list additional ghout the year =	Faculty enters scores in this column	enter score corrections in this column
		(
Minor Course F	Revisions (10) -	List class and ex	plain what wa	as done				
Academic Com or project was	munity Engage	ment (ACE) Cour	rses (10) - Lis	t class and exp	lain what the er	ngagement activity		
Graduate Stud	ent Achieveme	nts (5) <i>-</i> List nar	ne and title o	fachievement				
Undergraduate	E Student Achie	vements (5) - Li	st name and t	title of achieve	ment			

Uncompensate	d Overloads (30) - List course o	r work complete	ed					
T		In a forward						
leaching Award	ls (10-30) - List name and detai	is of award						
Feaching Profes	sional Development — (5-30)	list and explain	what was d	one to justify	points			
Teaching Confe	rence presentations (10) - List	citation of pres	entation					
Teaching Confe	rence attendance (List by activi	ty title inclusiv	e dates and	nurnose) (10	/full day)			
		ty, the, metasiv	e dates, and	puipose) (10	, run uuy,			
Total							0	
Teaching dev								
score							0	
COMMENTS								
TEACHING OVE								
CRITERIA							SCORE	
	of teaching evaluations	50%					#DIV/0!	
		5078						
	expectations and teaching	15%		0 *		0.15		
	300 + score from above)						0	
Peer Evaluation		10%	#DIV/0!	*		0.1	#DIV/0!	
	score of response rates	25%	#DIV/0!	*		0.25	#DIV/0!	
Chair evaluatio	n score						#DIV/0!	
AVERAGE Score	e for Teaching	100%					#DIV/0!	
II. RESEARCH A	ND SCHOLARLY ACTIVITY						Faculty	Chair wi
	COMMENTS						enters scores	
CATEGORY							in this	correctio

PUBLSHED (in Print) I any publication resulted from prior presentations at professional meetings, list under the publication the conference event, paper title, and date of the presentation. (add 10 pts for UG students/ add 15 pts for Grad students) 1° or 2 ^{sta} author refereed journal (150)		Peer-reviewed Accomplishments - (List the peer-reviewed publications, creative accomplishm etc. under the following categories. Be sure to list each accomplishment under the exact cate it belongs and in only one category. For example, if an article was submitted, accepted, and p during 2013, list the article only under the PUBLISHED heading. Be sure to provide complete including all authors in the exact order that they appear on the publication and your position authorship, dates, venue, title, page numbers, and publication information. Attach reprints/o published works except books.	egory in which ublished citations, in the off prints of all	
Grad Students) It or 2nd author refereed journal (150) It or 2nd author refereed journal (150) 3 It or 2nd author refereed journal (75) It or 2nd author refereed journal (75) 3 It or 2nd author refereed journal (75) It or 2nd author refereed journal (75) 1 It or 2nd author refereed journal (75) It or 2nd author refereed journal (75) 3 It or 2nd author refereed journal or a book chapter (50) It or 2nd author refereed journal or a book chapter (50) 1 It or 2nd author refereed journal or a book chapter (75) It or 2nd author refereed journal or a book chapter (75) 1 It or 2nd author refereed journal or a book chapter (75) It or 2nd author refereed journal or a book chapter (75) 1 It or 2nd author refereed journal or a book chapter (75) It or 2nd author a	PUBLISHED (In I	Print) If any publication resulted from prior presentations at professional meetings, list under th	ie	
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Other type of book (50) I 1 I 2 I	1			
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2	Other type of bo	ook (50)		
	1			
Textbook revisions (25)	2			
	Textbook revisio	ons (25)		

1		
2		
Book review (15)		
1		
2		
RESEARCH PRESENTATIONS (add 5 pts for UG students/ add 10 pts for Grad students)		
1 st or 2 nd author national or international with a peer-reviewed published abstract (40)		
1		
2		
3		
4		
3 rd author or below on a single presentation at a national or international meeting with a peer-reviewed		
published abstract (20)		
1		
2		
3		
1 st or 2 nd author on a presentation at a national or international meeting (30)		
1		
2		
3		
3 rd author or below on a single presentation at a national or international conference (5)		
1		
2		
3		
1 st or 2 nd author – state, regional meeting (20)		
1		
2		
3	-	
3 rd or below – state, regional (5)		
1		
2		
3		
Presentation at the city, county, or university level of professional related material (5)		
1		
2		
3		
GRANTS		
PI or Co-PI administering externally funded substantial grant (NSF or NIH type) (300)		
1		
2		
PI or Co-PI recipient of substantial external grant (NIH or NSF) (300)		
1		
2		
Recipient of grant for over \$10,000 (100)	1	
1		
2	1	
3	1	
4	+	
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Development and submission of research grant proposal for external funding as PI or Co-PI (NIH or NSF type)		
(100)	ļ	
1		
2		

Recipient of grant of less than 10,000 (50)		
1		
2		
Development and submission of research grant proposal for internal funding (25)		
1		
2		
AWARDS		
Research award (25)		
1		
2		
3		
PROFESSIONAL DEVELOPMENT -RESEARCH		
Completion of extended special training programs pertaining to research and scholarly productivity (e.g.,		
grant writing workshop) (10)		
	-	
	-	
CONFERENCE PRESENTATION	-	
Participation at a roundtable discussion at a regional or national meeting (10)	-	
1	-	
2		
3		
	-	
Presented research (not counted as a peer reviewed abstract) (5)		
1	-	
2		
3		
Attend one professional meeting related to research (5)		
1		
2		
3		
Thesis Completion (30) - List name and title of thesis		
Attend skills development workshops related to research (5)		
1		
2		
3		
4		
Include ongoing works in progress here. You should see these items move into the above		
OTHER categories in the following year(s). This is a nice way to track progress.		
Submission of a peer-reviewed article (10) [on first submission only]	+	
2		
3	+	
4		
Publication of pamphlet, short workbook, by a recognized press (10)	+	
1		

2			
Completion of r	ninor revision of previously published scholarly book or monograph (10)		
1			
2			
Invited lecturer	at another university (10)		
1			
2			
3			
	extensive and/or peer-reviewed book review in national periodical (10)		
1			
2			
	- a revise and resubmit for an article at a peer-reviewed journal (0)		
1			
2			
3			
4			
IRB submissions			
1			
2			
3			
4			
IRB Approvals (
1			
2			
3			
OTHER:			
1			
2			
3			
TOTAL		C	0
S&CA Score		C	
COMMENTS:			
			Chair will
	(Be sure to indicate if you are the chair of a committee.) Indicate if the committee is	Faculty	enter score
III. SERVICE	College, University or Community level. Deparmental service is included in your 'base 300	enters scores	corrections
	points' unless you are a chair of the committee.	in this	in this
SERVICE	COMMENTS	column	column
	e at SHSU (+10)		
High load comn	L nittee (+25)		
Medium load co	ommittee (+15)		

Low load comm	ittee (+5)	
	vice volunteering/ teaching (+5 - cap 50) Continuing Education (List uncompensated cation courses taught.); (List uncompensated professional service to the community or	
Saturday at Sam	(+10) List semesters attend for this AY	
Undergraduate	Research symposium (+10) List project titles and student names.	
Graduate Resea	rch Symposium (+10) List project titles and student names. Includes 3 min thesis	
	related event (+5 - cap 25) Convocations and Commencements Attended (List the college ations and Commencement exercises attended during the year)	
<u> </u>		
Student Advisin	g/Mentoring (5) - List names and explain what was done	

Work SHSU rela	ted social event (+5 - cap 25)	
	anization activities: Officer/board member (+15) Professional (List in detail elected or es in professional organizations, committees, special assignments, etc.)	
	ganization activities: Committee member (+7) Professional (List in detail elected or appointed assional organizations, committees, special assignments, etc.)	
	ganization activities: Other activities (+5) Professional (List in detail elected or appointed ssional organizations, committees, special assignments, etc.)	
	ated activities: Editor (+25) Editorships (List in detail any positions as editor or associate editor uring the calendar year.)	
Poor roviou role	L Ated activities: Associate/assistant editor (+10) List the names of the journals and number of	
review you did t		
	ated activities: Peer reviewer (+5 - cap 25) Other SHSU, Community, or Professional service bove - (List in detail the service activity, e.g. ad hoc reviewer for Journal of Arcane Trivia (3	
		Î
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	ated activities: Editor of professional related newsletter (+10) Editorships (List in detail any tor or associate editor that you held during the calendar year.)		
Service Award (university or other) (+10-25) Awards (List awards or honors received for service.)		
OTHER			
Total		0	0
Service Score		0	
COMMENTS:			

IV. ANNUAL INDIVIDUAL PROFESSIONAL EVALUATION	According to University Policy, as part of the annual FES process, a faculty member shall prepare and submit to the department chair/coordinator a written individual professional evaluation. This self-evaluation may contain statements identifying an individual's strengths and weaknesses, plans for the upcoming academic year. These statements shall be retained in the faculty member's file and become part of the information base for the periodic review. You may include your narrative below, after your goals, or on a separate document which will be attached in your file.	
	Goals set in 2020, for 2021:	Goal Status during 2021

A few highlights	s for 2021:
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11	

Goals set in 202	21, for 2022:
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2	
3	

Provide your narrative here or on a separate document to be attached in your file.